

# BARRON SQUARE HOMEOWNERS ASSOCIATION

Thain Way ▪ Palo Alto ▪ California

## **NOTIFICATION OF SCHEDULING FOR CLEANING ROOFS, RAINGUTTERS AND DOWNSPOUTS**

The Board of Directors has hired **Outdoor Keepers** (aka Professional Gutter Cleaning) to clean the condo building roofs, gutters and downspouts.

This project is scheduled for **Tuesday, November 24, 2020 from 8:00am to 4:00pm (weather permitting)**. Please be advised that debris will fall onto the grounds, walkways, patios, driveways, fences, balconies, decks, and all other such outdoor areas. For your own personal safety, please do not go into these areas during the cleaning.

In addition, prior to the date of cleaning, we request that you move/remove all furniture, plants, clothing, pets, cars, etc. from patios and balcony areas that may be affected by this cleaning. You are advised to take all necessary steps to protect your property from this debris. Professional Gutter will be responsible for cleaning minor residual debris as a result of gutter cleaning from these areas.

If after the cleaning, any downspout does not function, immediately contact Joseph D'Agostino, your Association Manager at [Joe@pmlmanagement.com](mailto:Joe@pmlmanagement.com). Or the Assistant Association Manager Virenea Monteiro at [VMonteiro@pmlmanagement.com](mailto:VMonteiro@pmlmanagement.com)

**If applicable, patio gates must be unlocked for clean-up to be performed.**

Thank you very much for your cooperation.

**PML Management Corporation, Est. 1975**

655 Mariners Island Blvd., Suite 301, San Mateo, CA 94404 • 650 349-9113 (O) • 650 349-9190 (F)  
[www.pmlmanagement.com](http://www.pmlmanagement.com)